

**For Office Use Only**

Date:	Time:	ID:	Shoe Size:	Availability:
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**Please return to:**  
**Stateside Foods Ltd.**  
**31-32 Great Bank Road**  
**Wingates Ind. Park**  
**Westhoughton**  
**Bolton**  
**BL5 3XU**  
**Tel: 01942 841200**

# Employment Application

This application forms an important part of our selection process and enables the company to make a judgement about your suitability for the position concerned.

Please write clearly and make sure that you complete all sections fully and honestly.

**Position:** Production/Hygiene Operative  Machine Operative  Line/Team Leader  Warehouse Operative

Other \_\_\_\_\_

**Shift Preference (Full shift details can be found on the back page of this form):**

Tuesday – Saturday 6am-2pm  Sunday – Thursday 2pm-10pm

Tuesday-Saturday Nights 10pm – 6am  Sunday-Thursday Nights 10pm-6am  Friday-Monday Nights 10pm-6am

Monday - Friday 6am - 2pm  Monday - Friday 2pm - 10pm  Monday-Friday Nights 10pm-6am

## PERSONAL DETAILS

<b>Full Name:</b>		<b>Title:</b> Miss / Mr / Mrs / Ms Other _____
<b>Address:</b>	<b>Home telephone number:</b>	<b>Do you need a work permit to work in the UK?</b> <b>(Please circle)</b>  Yes                      No
<b>Postcode:</b>	<b>Mobile telephone number:</b>	

## CURRENT OR MOST RECENT EMPLOYER

<b>Name of organisation:</b>	<b>Job Title:</b>
<b>Dates employed from/to:</b>	<b>Current or final salary/wage (if any):</b>
<b>Period of notice required:</b> 1 Week <input type="checkbox"/> 2 Weeks <input type="checkbox"/> 1 Month <input type="checkbox"/> Other _____	
<b>Reason for leaving (or seeking other employment):</b>	
<b>Give brief out line of your responsibilities:</b>	

**PREVIOUS EMPLOYMENT**

Give details of all previous employment, including vocational work or industrial placements where applicable:

Name and address of employer	Job title	Dates (from-to)	Reasons for leaving

**EDUCATION, TRAINING, AND PROFESSIONAL QUALIFICATIONS**

School, College, University etc	Dates attended	Qualifications gained with grades

**OTHER QUALIFICATIONS** Please state any qualifications or skills which you consider relevant to your application. For example: formal training in food hygiene.

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**EQUAL OPPORTUNITIES & DIVERSITY IN EMPLOYMENT**

Stateside Foods Ltd. is committed to an Equal Opportunities & Diversity Policy and will assess applicant's suitability for a position fairly without regard to gender, disability, marital status, race, colour, nationality ethnic or national origins or any other criteria not related to work performance. Please fill in this form as fully as possible to enable us to monitor the implementation of our Equal Opportunities & Diversity Policy.

Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

Position applied for: \_\_\_\_\_

**Please tick the relevant box.**

**I would describe my cultural and ethnic origin as:**

- Oriental / South East Asian     Black African     Black Caribbean     Asian
- White UK / Irish / European     Black UK     Other (please specify) \_\_\_\_\_

**Marital Status:**

- Single     Married     Other

**Gender:**

- Male     Female

**DISABILITY DISCRIMINATION ACT 1995**

Do you have any special requirements in relation to any possible future interview with the company?

Do you have any special requirements in relation to the position you are applying for?

If relevant, what is your Disability Registration Number? \_\_\_\_\_

**OTHER DETAILS**

Do you have a current driving licence?	Yes	No
Do you have your own transport?	Yes	No
If no, what form of transport do you rely upon?		
Do you have any motoring convictions?	Yes	No
If yes, please give details:		
Have you previously worked for Stateside Foods Ltd. before?	Yes	No
If yes, please give details		
Do you have any criminal convictions (excluding those defined as "spent" under the rehabilitation of Offenders Act 1974)?	Yes	No
If so, please give details		

**REFEREES**

Please note that if your application is successful, we will require a minimum of two work / personal / academic references. Please supply names and contact details of your referees below.

Name	Name
Address	Address
Contact Telephone number	Contact Telephone number
Relationship	Relationship

**DECLARATION**

I confirm that the details given on this application are correct to the best of my knowledge and belief. I understand that if I am employed by Stateside Foods Ltd, and it is subsequently discovered that I have made false statements or omissions on this application form, it will be considered cause for dismissal. I am aware that if my application is successful, my employment offer will be subject to the receipt of satisfactory references.

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Thank you for your application to Stateside Foods Ltd. Should we wish to take your application further we will contact you in due course.  
We regret that due to the large volume of application forms received each day we are not always able to respond to unsuccessful applicants.**



# SHIFT PATTERN

6am - 2pm	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Production Operative			6am - 2pm	6am - 2pm	6am - 2pm	6am - 6pm	6am - 6pm
Machine Operative			5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	5.45am - 6pm	5.45am - 6pm
Line Leader			5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	5.45am - 6pm	5.45am - 6pm
Mixer			4.30am - 1pm	4.30am - 1pm	4.30am - 1pm	4.30am - 4.30pm	4.30am - 4.30pm
Bakery freezer line			6.20am - 2.20pm	6.20am - 2.20pm	6.20am - 2.20pm	6.20am - 6.20pm	6.20am - 6.20pm

2pm - 10pm	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Production Operative	6am - 6pm	6am - 6pm	2pm - 10pm	2pm - 10pm	2pm - 10pm		
Machine Operative	5.45am - 6pm	5.45am - 6pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm		
Line Leader	5.45am - 6pm	5.45am - 6pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm		
Mixer	4.30am - 4.30pm	4.30am - 4.30pm	1pm - 9.30pm	1pm - 9.30pm	1pm - 9.30pm		
Bakery freezer line	6.20am - 6.20pm	6.20am - 6.20pm	2.20pm - 10.20pm	2.20pm - 10.20pm	2.20pm - 10.20pm		

Firebird Mon - Fri 6am - 2pm	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Production Operative		4.30am - 1pm	6am - 2pm	6am - 2pm	6am - 2pm	6am - 2pm	
Machine Operative		4.15am - 1pm	5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	
Line Leader		4.15am - 1pm	5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	5.45am - 2pm	

Firebird Mon - Fri 2pm - 10pm	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Production Operative		1pm - 9.30pm	2pm - 10pm	2pm - 10pm	2pm - 10pm	2pm - 10pm	
Machine Operative		12.45pm - 9.30pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm	
Line Leader		12.45pm - 9.30pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm	1.45pm - 10pm	

Firebird Mon - Fri 10pm - 6am	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Production Operative		9.30pm - 6am	10pm - 6am	10pm - 6am	10pm - 6am	10pm - 6am	
Machine Operative		9.15pm - 6am	9.45pm - 6am	9.45pm - 6am	9.45pm - 6am	9.45pm - 6am	
Line Leader		9.15pm - 6am	9.45pm - 6am	9.45pm - 6am	9.45pm - 6am	9.45pm - 6am	



Job until finish day (maximum 12 hours)



Rest day

Note: The production shift pattern does not rotate. Employees are allocated to a specific shift.

The Company will require you to work overtime in excess of normal working hours.